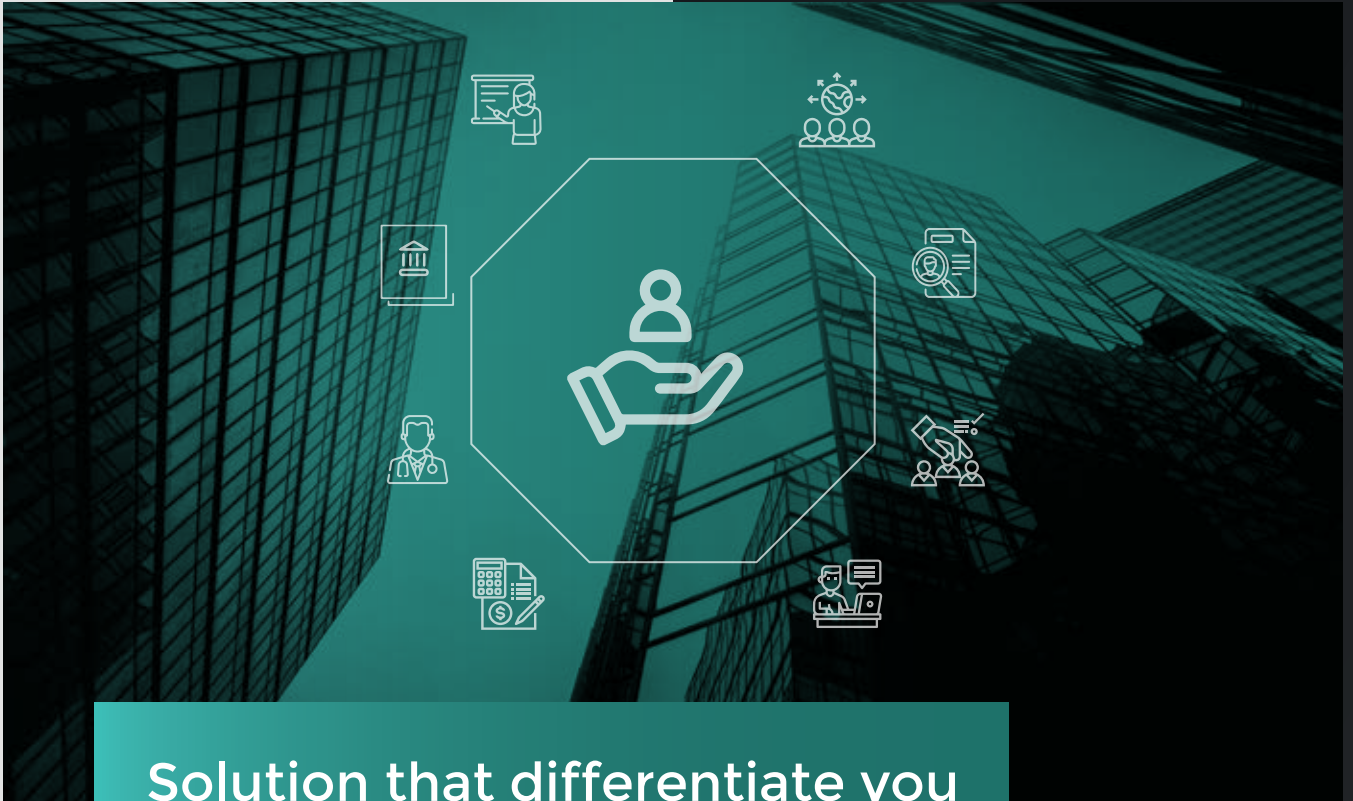


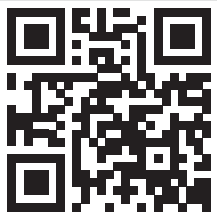


Elegant Business Solutions



Solution that differentiate you

# Business Profile



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## Our Team

We're proud of our mission and the business we've built around it. We work really hard, and we are very passionate about what we do and it shows in all our provided services.



## Our Vision & Mission

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### Vision Company

To be a successful business solutions company and trusted by its customers for service excellence.

### Mission Company

Elegant Business Solutions (EBS) is committed to developing and providing services and products that assist our customers to operate efficiently and effectively. We endeavor to build fruitful relationships that benefit Our Partners in success (our clients and their employees). We will continue to innovate and seek new opportunities that provide tangible benefit to our clients and assure our business's long-term viability and growth.

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## About Us

Elegant Business Solutions Company is a group of experts and consultants who are highly qualified to support business solutions from A to Z which yields to Deliver more than expected to exceed our partners' satisfaction. EBS works in a wide range of professional services in many fields and with clients of all profiles.

## Our Purpose

At Elegant, our purpose is to improve and create an integrated work environment for employers and employees through an integrated set of our services.

As a company, we work for people who want the best work environment and life to achieve their success smoothly.



## Best Work journey

At Elegant, we see success as an integrated unit. Helping you from your beginning steps. Giving companies & employees the tools they need to help work run smoothly. Also, aiding the company in providing all their business needs, starting from providing you with the qualified talents through a professional process to achieve your success. All are supported by a seamless flow of data.

## Our Values

### Trust

We deeply build trust through our work. as trust is our root business and asset in relationships with our partners, clients, and team members.

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### Passion

Passion is our starting point, our passion is to provide the highest quality ,and developing with our partners is the main root of all our work.

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### Impact

We are always seeking to add the best value for our partners and then making kind of impact for growing and evolving.

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### Diversity

We seek to achieve partners' satisfaction through evolving and grow in their corporations.

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### Client focus

We are putting our partners' needs first to enhancing client satisfaction and building strong client relationships.

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# Our Solutions

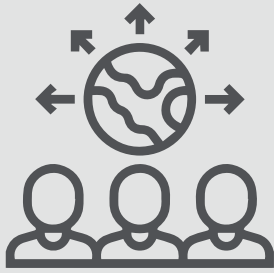
EBS exists to achieve your big goals through providing all employers and employees with different unique plans and services for all the psychological, physical and mental aspects together or separated to employee's life in your company to support you by the easiest ways through our experts

EBS supports, provides, and develops people to achieve their goals starting the comfortable environment, get the right employees, solving governmental issues, getting the correct salary, caring for the psychological, physical and mental aspects and the preservation of<sup>00</sup> your money, we are the Elegant solution for you all the time.



# Our Solutions

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Outsource Solution

2



HR Consulting Solutions

3



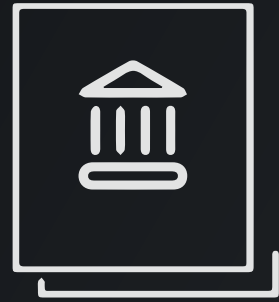
Recruitment Solution

4



Accounting and Finance Solutions

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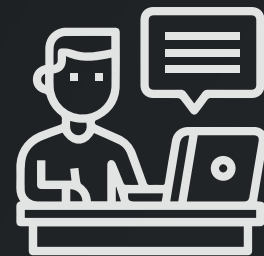
Medical solutions

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Training Solutions

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Administration and Facilities Solutions

# Outsourcing HR Services

## Outsource Solution

EBS is characterized by a distinguished team of specialists in providing the service of outsourcing human resources activities to our clients and business partners. EBS believes that understanding the importance of human resource management and ensuring that your organization possesses information and services to manage it properly without the top management being preoccupied with it and in order to let them carry out their main activities, and in order to devote themselves to doing what is required from them, the role of outsourcing comes to the human resources department.



## Outsource Solution

# Why outsourcing with EBS?

Because the external sources of human resources at EBS mainly aim to support, assist our clients and partners to:

- More focus to achieve the desired goals
- Faceless administrative pressure
- Provide and apply every update in the external environment of laws, knowledge and technology to achieve more safety at work
- Rely on payroll specialists to increase accuracy and efficiency
- Reducing costs, building a human resource department to bear the daily burdens
- Reducing time to build long-term growth strategies
- Work with experienced and qualified HR professional
- Risk assessment, management and mitigation
- Monitoring and evaluating employee performance
- Achieving better employee benefits



# Outsourcing HR Services

## Payroll Solution

EBS is characterized by a distinguished team of specialists in providing monthly salary preparation service to our clients and business partners with more than fifteen years of experience. EBS creates a proposal for the wages and salaries cycle according to the type and contracts of the company and determines the terms of benefits and deductions according to Egyptian laws, as well as According to the company's internal regulations.







## EBS provides monthly payroll service as follows:

- Reviewing and recording the time records sent by the company regarding the attendance and departure of employees
- Calculating benefits, allowances and overtime items according to the monthly records
- Calculation of deductions:
  - Monthly payroll tax
  - Calculating deductions according to the company's internal regulations (delays - absences - sick leaves - etc...)
- Preparing monthly government payments reports:
  - Social insurance (company share and employee share)
  - Payroll taxes
  - Emergency Relief Fund
  - Martyrs Fund
  - Cultural and Social Services Fund
  - health insurance
- Preparing special monthly reports according to the agreement with the client
- A report on the movement of discounts and the rate of change in them

# Human Resources Consulting Solution

EBS is characterized by a distinguished team of specialists with more than fifteen years of experience in providing and applying human resource management in various types, sizes and corporate sectors. EBS provides advice, plan and application to address all issues related to human resource management tasks and solutions to ensure the achievement of the objectives of the organization through its employees effectively through the application of a wide range of topics that can help companies to become unified and more productive and able to move from one stage to another in a better way in a properly planned manner.



# Why you should deal with HR Consulting with EBS?

**Continuous research:** the company, through its research team, searches to reach everything new in science to satisfy our customers with modern applications to provide faster and better progress.

**Trust and confidentiality:** EBS deals with its partners in strict confidentiality to preserve the data of its employees

**Efficiency and quality:** EBS provides high quality and efficient service to our customers and employees through extensive application experience in the field

**Development and modernization:** EBS always provides not only service, but also keeping abreast of all that is new in technology, information, laws or various environmental changes that bring more support, progress and success to our customers, partners and employees.



# Recruitment Solution

EBS is characterized by a distinguished team of specialists in attracting competencies in all different fields and industries with more than fifteen years of experience. The recruitment process is considered one of the important and main functions in the organization, as it represents an essential activity as the activity through which the organization's needs of human resources are provided. Believing in the importance of the recruitment process for companies, EBS has specialized in providing and covering all types of vacancies throughout the Arab Republic of Egypt in various sectors:





# Why deal with EBS?

## For the belief of the work team

- The success of any organization depends on the efficiency of the individuals working in it
- Providing the best elements with excellent qualifications and qualifications
- Attracting talented and distinguished human resources
- Searching for the most suitable and efficient people to work in the organization and enticing them to stay in it
- Assisting in providing people for the job to contribute to the implementation of the organization's program and achieving its strategic goals
- Providing good competencies capable of giving and outstanding performance

# Accounting and Finance Solutions

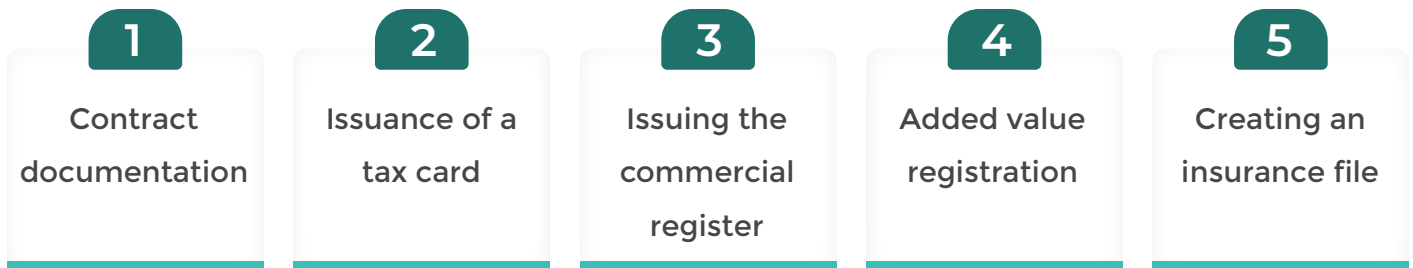
## Establishing Companies Solution

EBS Company is characterized by a distinguished team of specialists in providing company establishment service to our clients and business partners. EBS Company faces the challenges that individuals currently encounter in establishing modern entities or facilities due several amendments that have occurred to the laws and their change and the change in the conditions of establishment and others.



# Accounting and Finance Solutions

EBS provides company formation service through:



EBS provides accounting and financial services as follows:

Develop an accounting system according to the nature of the company's activity

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Status of the financial documentary cycle: -

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Creating a costing system according to the nature of the activity:

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Extracting the required reports:

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Establishing a comprehensive warehouse system with the documentary cycle:

Establishment of an accounting system that includes setting a tree of accounts according to the nature of the activity, entering daily entries and accounts of suppliers and customers, and extracting the income statement and budget

Complete design of the documentary cycle (design of exchange and addition receipts - bills of exchange checks - design of customer invoices...)

Develop a cost guide, submit proposals for the form and nature of the cost report, and submit proposals for cost reduction and control

Extracting the required financial reports according to the nature of each activity (weekly - monthly - quarterly)

Establishing an inventory control and recording system and designing exchange and addition documents and item cards  
And the work of the periodic review until the end of the fiscal year and the approval of the budget.

# Accounting and Finance Solutions

## Taxes Solution

EBS is characterized by a distinguished team of specialists in providing tax services to our clients and business partners. EBS reviews all types of taxes in accordance with Egyptian laws and supports and guides our clients to avoid any penalties that may be applied on them such as fine and imprisonment in case the laws are not applied or followed in the correct manner.

The company reviews all types of taxes as follows:

Reviewing the monthly payroll tax calculation and the monthly value paid and issuing the 3rd quarterly form

### Payroll tax

Reviewing monthly revenues and expenses and calculating value-added taxes and raising them on the tax website

### Value Added Taxes

Reviewing and issuing the Quarterly Form 41

### Deduction and addition taxes

Reviewing the final accounts, issuing and approving the statement of financial position and calculating income taxes and takaful contributions

### Income Taxes

The company handles and solves all types of tax examination problems



# Governmental Solutions

## Work Permits Solution

Work permits for foreigners and residence permits:

EBS is characterized by a distinguished team of specialists in providing the service of foreigners' work permits to our customers and business partners. EBS is your answer to the questions that you face, starting with what is a work permit for foreigners and does the foreign worker have to obtain a permit to work inside the country and is it necessary to obtain On a residence permit to be inside the country, is there a penalty or fine for employing foreigners inside the company and is there a maximum limit for the company to hire a number of foreigners, are there conditions for appointing foreigners from outside the country and are all foreign nationalities allowed to work inside the country, and what are the procedures followed to obtain On the work and residence permit for a foreigner, and what is the cost of obtaining it?

To work within legal limits and to avoid any penalties or fines that may be imposed on the company and to help and support our business partners to achieve their goals and best results through the best consultants.



# Governmental Solutions

## Work Permits Solution

EBS has a team that specializes in finalizing the procedures for work permits to work in the country for both:

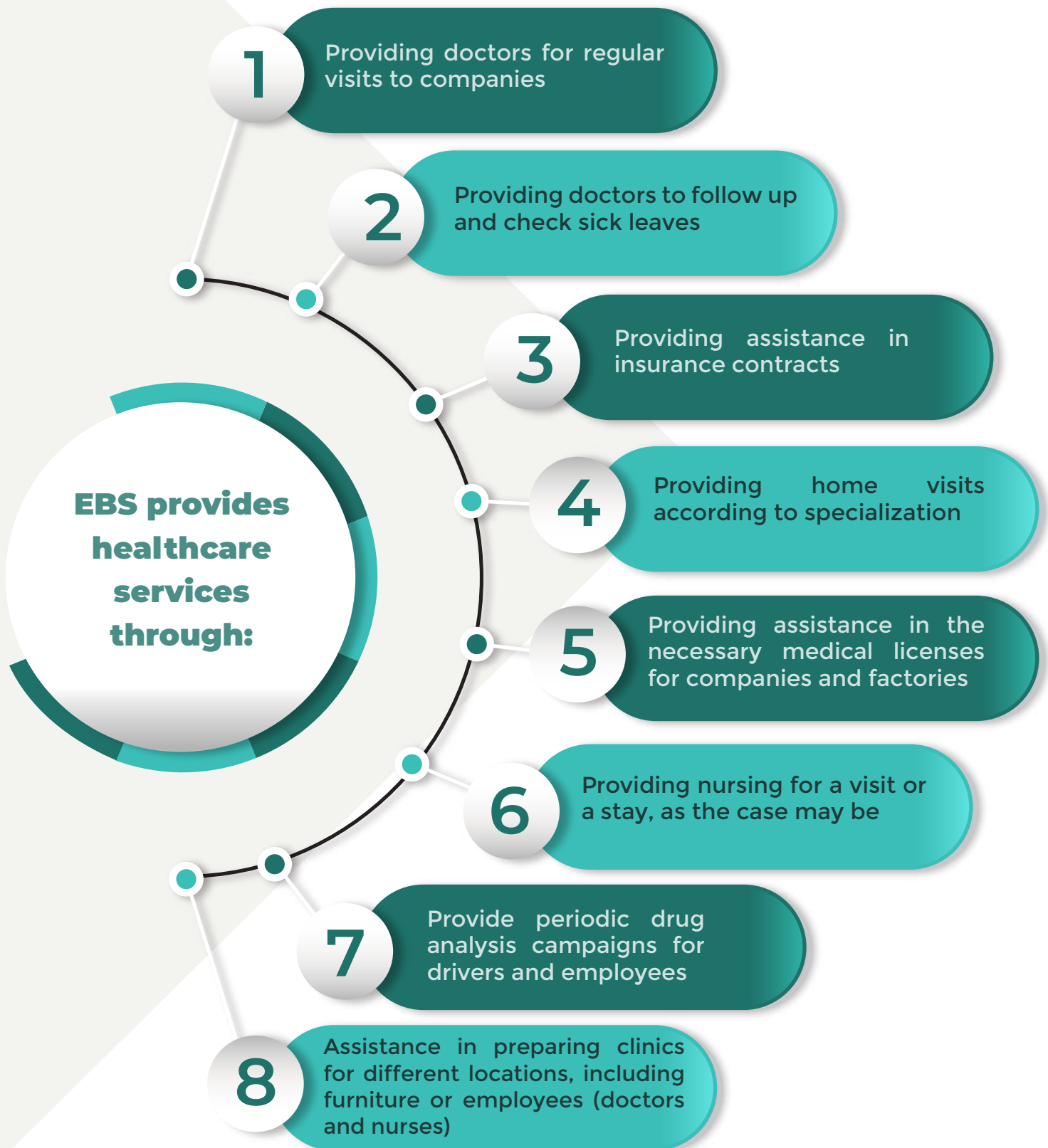
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- Law 59 companies with limited liability
  - Law 8 companies for the year 97 investment and free zones
  - Branches of foreign companies
  - Foreigners married to Egyptians and foreigners who study in the country for a period of 15 years, all educational certificates are Egyptian, and foreigners born in the country to an Egyptian mother
  - Petroleum companies
  - Foreign schools and foreign universities
  - Representation offices and international agreements
  - We specialize in terminating work permits, tourism, education, family and other residency permits

# Medical solutions

EBS is characterized by providing integrated services to companies, and one of the most important of these services is the provision of health care service to our customers and their employees through a distinguished team of specialists. In the interest of EBS Company for the safety and health of our business partners and the most important resource for our customers, who are their employees, we had to pay attention to the health aspect as one of the most important pillars of business continuity through good health and psychological well-being without hindrance to achieve work goals and the best results, and from here we had to provide care service ,Health care through a range of means and methods that suit different companies, industries and sectors.



# Medical solutions



# Training Solutions

EBS is characterized by a distinguished team of specialists in providing training services to our clients and business partners with more than fifteen years of experience. EBS helps its clients meet the work needs and the rapid developments and changes that occur in the market in order to reach the desired level that both the individual and the company aspire to.



# Why use EBS training?

Our team believes that the importance of training for:

A trainee looking for the best and more progress and success for himself through:

Develop his own information, abilities, skills, ideas and behavior

Preparation and readiness for any new demands or opportunity

Increasing educational attainment and developing mental abilities

Help to avoid mistakes

Promote structured thinking

Increasing the average monthly income

Knowledge of the application of modern technology and systems

An organization that seeks to obtain and maintain a qualified human resource that becomes one of the company's assets and most important resources through:

Prepare to meet the requirements of current jobs

Prepare to meet the organization's future needs

Work to increase production and then increase the company's profits

Prepare human cadres who are capable of meeting work needs

The ability to solve various problems

Building personnel capable of responding quickly to changes

Working on the development of the organization

Achieving and implementing change within the organization

# Administration and Facilities Solutions

EBS Company is characterized by a distinguished team in providing administrative and procurement solutions to our customers and business partners. EBS provides its clients with all supplements needed to establish the premises from scratch like furniture, office equipment or fingerprints, uniforms, other accessories and other needs. EBS assures our client and business partner that they will have the means and capabilities which will help them to manage and work properly without any obstacles or hindrances for any individual at work in order to provide comfortable, appropriate and supportive work environment to achieve more success and progress.



# Why use EBS administration and procurement solutions?

Because EBS aims primarily to support and assist our customers and partners through:

The EBS team is distinguished in providing administrative and procurement solutions to our customers by providing the needs of our customers to ensure work in an appropriate work environment, including:

Focus on our customers

Building strong relationships with clients

We gain the trust of our customers through honesty and professional integrity

Quality and efficiency

Reducing costs

Saving time

Publicity and announcement.

Organizing parties and conferences

Providing uniforms.

Providing all the requirements of factories and the company.

Providing all office tools

Providing all kinds of computers.

Providing surveillance cameras and attendance and departure devices.

Providing all types of lamps and solar energy.



# THANK YOU

## CONTACT US



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